

Primary Location: _____

Check boxes that apply to you:

Intern Volunteer

DISCLOSURE AND AUTHORIZATION 2.2 - INTERN/VOLUNTEERISM

In connection with my application for Intern/Volunteerism (including contract or volunteer services) with **Catholic Charities of Southern Missouri (CCSOMO)**, I understand a background check will be requested by CCSOMO through AmericanChecked, Inc. These reports **may include, as allowed by law**, the following types of information, as applicable: names and dates of previous employers, reason for termination of employment, work experience, education, accidents, licensure, credit, etc. I further understand that such reports may contain public record information such as, but not limited to: my driving record, workers' compensation claims, judgments, bankruptcy proceedings, evictions, criminal records, etc., from federal, state, and other agencies that maintain such records.

The FCRA (Fair Credit Reporting Act) requires that CCSOMO certify to AmericanChecked, Inc., that CCSOMO will not discriminate against the applicant or otherwise use the information in a manner that is contrary to any state or federal equal opportunity laws.

If I am hired or brought on as an Intern/Volunteer, I understand that CCSOMO can use this disclosure and authorization to continue to obtain such consumer reports throughout my employment or volunteer service.

Authorization

I hereby authorize procurement of consumer report(s) and investigative consumer report(s) by CCSOMO. If hired (or accepted as a Volunteer or contracted), this authorization shall remain on file and shall serve as ongoing authorization for CCSOMO to procure such reports at any time during my employment, contract or volunteer period. I authorize without reservation, any person, business or agency contacted by the consumer reporting agency to furnish the above-mentioned information.

This authorization is conditioned upon the following representations of my rights:

First Name _____ Middle Name/MI _____ Last Name _____

Signature _____ Date _____

Print other last names you have used within the last 7 years _____

Current Address _____ How Long? _____

City/State/Zip _____

Phone Number _____ Email Address _____

Print all cities and states where you have lived during the last 7 years _____

Social Security No. _____ Date of Birth _____

Driver License No. _____ State of Issue _____

I understand that I have rights under the Fair Credit Reporting Act, and I acknowledge receipt of the Summary of Rights _____ (initials).

For most Intern/Volunteer positions, CCSOMO will perform a background check that will include; a 7 Year Criminal Track Record, 7 Year County Criminal Search, Missouri Child Abuse Registry, Volunteer Check and Motor Vehicle driving record.

NOTICE TO ALL APPLICANTS

I understand that I have the right to make a request to the Consumer Reporting Agency: AmericanChecked Inc., 4870 South Lewis Avenue, Suite 120, Tulsa, OK 74105; telephone: 800-975-9876 ("Agency") upon proper identification, to obtain copies of any reports furnished to CCSOMO (Company) by the Agency and to request the nature and substance of **all information** in its files on me at the time of my request, including the sources of information, and the Agency, on Company's behalf, will provide a complete and accurate disclosure of the nature and scope of the investigation covered by any investigative consumer report(s). The Agency will also disclose the recipients of any such reports on me which the Agency has previously furnished within the two year period for employment requests, and one year for other purposes preceding my request (California three years). I hereby consent to Company obtaining the above information from the Agency. I understand that I can dispute, at any time, any information that is inaccurate in any type of report with the Agency. I may view the Agency's privacy policy at their website: <http://americanchecked.com/privacy-policy>.