

BACKGROUND QUESTIONNAIRE

1) Have you ever sexually or physically abused a minor or an adult?
 Yes No

2) Has any allegation, civil or criminal complaint ever been made against you relating to physical or sexual abuse, sexual misconduct, exploitation, harassment, crimes of violence, domestic violence, or endangering the welfare of a minor or an adult?
 Yes No

3) Have you ever been convicted of physical or sexual abuse, sexual misconduct, exploitation, harassment, crimes of violence, domestic violence, or endangering the welfare of a minor or an adult?
 Yes No

4) Have you ever terminated your employment or had your employment terminated for reasons relating to allegations or civil or criminal complaints against you for physical or sexual abuse, sexual misconduct, exploitation, harassment, crimes of violence, domestic violence, or endangering the welfare of a minor or an adult?
 Yes No

5) Have you ever received any treatment, medical or psychological, for reasons involving the physical or sexual abuse, sexual misconduct, exploitation, harassment, crimes of violence, domestic violence, or endangering the welfare of a minor or an adult?
 Yes No

6) I attest that the responses contained in this Background Questionnaire are accurate and true. I understand falsified statements may be grounds for dismissal or termination.
 Yes No

ACKNOWLEDGEMENT AND UNDERSTANDING

I understand that any known or suspected abuse or neglect of a minor must first be immediately reported to the **MO Child Abuse and Neglect Hotline at 800-392-3738**.

I understand that any known or suspected abuse or neglect of an adult must first be immediately reported to the **MO Adult Abuse and Neglect Hotline at 800-392-0210**.

In situations of **immediate danger**, call **911** or local law enforcement.

Known or suspected abuse or neglect may also be reported to law enforcement in addition to making a report to the MO CAN or the MO AAN Hotlines.

- Failure to Report Abuse or Neglect is a Class A Misdemeanor for a person who is required under the law to report.
- No supervisor may interfere with or impede the reporting of suspected abuse.
- Filing a False Report is a Class A Misdemeanor.

Diocesan personnel are required to also report violations of *The Code of Conduct for Clergy, Employees and Adult Volunteers of the Diocese, Parishes and Schools* to the Diocesan Director of the Office of Child and Youth Protection at **(417) 866-0841** or childandyouthprotection@dioscg.org or through the TIPS online reporting system, which is available on the diocesan website www.dioscg.org.

Violations involving the Bishop should also be reported to the **Catholic Bishop Abuse Reporting Service** at <https://reportbishopabuse.org/> or **800-276-1562**.

I understand that my participation in and completion of any required and/or ongoing training and education may be a condition of employment or volunteering.

I authorize investigation of all statements contained herein and release all parties from all liability for any damage that may result. I also authorize periodic rechecks and updates on my background screening.

I understand that diocesan personnel are required to cooperate with any investigation(s) conducted by civil authorities and/or by the diocese regarding suspected abuse, misconduct, or other violations.

I further understand that any action inconsistent with or in violation of the Safe Environment Policy and this Code of Conduct or any failure to take action mandated by law and/or this Code of Conduct may result in disciplinary actions up to and including dismissal or termination.

By signing this document, I verify that I have read, understand, and agree to faithfully follow the policies and guidelines in the *Diocese of Springfield - Cape Girardeau Code of Conduct for Clergy, Employees, and Adult Volunteers of the Diocese, Parishes, and Schools* as a condition of my employment or volunteer work.

Name of parish, school, or diocesan activity:
Catholic Charities of Southern MO

Location: _____

Role: VOLUNTEER

Phone number: _____

Preferred Email: _____

Print Name: _____

Signature: _____

Today's Date: _____

This Code of Conduct should be submitted to the local parish/school Safe Environment Coordinator and a copy should be retained for future reference.

This Code of Conduct expires **Dec. 31, 2025**.